

Stratfield Mortimer Parish Council

Minutes of the Neighbourhood Steering Group Meeting held Online on Tuesday the 17th of August 2021 @ 7.30pm

Draft minutes subject to approval

Present

Steering Group: Tennant Barber, Nick Carter, Neil Kiley, Amanda Marsden, Danusia Morsley, Sabina Nethercliff, Doug Overett, Jo Wines, Pat Wingfield

WBC: Laila Bassett, Umrah Mahadik

1: Introductions

Those present introduced themselves

2: Talk by SMPC NP Support Officer (WBC)

LB gave an overview of the legal procedure, general processes, requirements of legislation and answered questions.

3: Two Editions

DM gave an explanation of why we are producing two editions: one dealing just with a review of the reservation of 1ha of land for a school and surgery ("Single Policy NP") and the second a full look at the whole NDP with respect to emerging Local Plan, changing government policy, changes in public concerns etc ("Full NP").

Action:

Record who has the action

4: IT Support

DM explained that the SG would be using Teams for internal messaging and documents and that team members would receive joining instructions shortly. This will replace the vast amount of email and use of Dropbox from last time. David Sturt will be used to provide technical support to get this in place.

5: Website

The need for an independent website was discussed. NC and DM agreed to spec out what is required.

Action:

NC & DM

6: Grants

Now that a SG has been formed we can apply for a Locality grant. SN and DM to progress this to provide Parish Clerk with necessary information to apply.

Action:

SN & DM

7: Secretarial assistance and budget

It was felt too early to be able to specify these in any detail but any information come across (e.g. other NPs) should be collected.

8: Single Policy NP

It was agreed to create a working group to collect information for the Single Policy NP; DO, NC, AM and NK volunteered for this group. The other "old hands" (TB, PW, DM) are available to provide history as requested. The group to produce a report for SG to read and comment before next meeting. Any likely costs which can be identified will be recorded as input to the budget.

Action:

DO, NC, AM and NK

9: Full NP

It was agreed to create a working group to review the old NDP, emerging Local Plan, known information about changing government policy, to see what has changed and generate a possible new framework for the Full NP. Other NPs more recent than our NDP will be looked for and examined for useful input. The group to produce a report for SG to read and comment before next meeting. Any likely costs which can be identified will be recorded as input to the budget.

10: Next Meeting

Will be online at 7:30pm on 28th September.

11: Chairman/Vice chairman

JW offered to be Chairman (elected annually) once she has finished her dissertation (approx. Oct 2021) and was unanimously elected; DM to chair pro tem. TB agreed to be Vice Chairman (elected annually) and was unanimously elected.

Close

The meeting close time was not recorded
Next meeting - 28th September 2021, online.