

Neighbourhood Plan Steering Group

Minutes of Meeting 13 June 2022

Virtual (Zoom Call)

Attendees

Jo Emberson-Wines (Chair)
Pat Wingfield
Neil Kiley
Amanda Marsden
Nick Carter

1. Welcome and apologies

Apologies

Graham Bridgman
Doug Overett
Sabina Netherclift

2. Declarations of interest

None

3. Minutes of Last Meeting

Agreement of Minutes of Last Meeting deferred due to final draft not being available.

Action: Jo to circulate minutes of the previous 2 meetings for approval at the next meeting.

4. Moving to public meetings

Agreement to formalise future steering group meetings and move into a public forum.
Decision that this is best face to face to be most accessible to the public.

Action: Jo to set standardised meeting date, venue and agenda.

Action: Jo to share details with SMPC to publish on the website.

5. Reports from working groups: Hectare of Land

Initial feedback received from West Berkshire Council on Neighbour Plan 2017-2026 review, stating an extension to the policy is unlikely to require a referendum.

Action: Working group to pull together the draft proposal.

Agreement that the community should be consulted. Timeline to be confirmed.

6. Reports from working groups: Neighbourhood Plan 2027-2036 Progress

The Neighbour Plan Jubilee stand was well received, with lots of information and ideas collected from the public, which will be passed to Bluestone for analysis.

Final versions of a community newsletter and questionnaire are being prepared by Bluestone, with the intention of engaging the community in a refreshed future focussed neighbourhood plan and receiving initial input on key themes.

Decision to be made whether we do our own deliveries or use the MVP delivery which is a slightly later date. Intention is for the campaign to be run through the summer.

7. Programme and Financial update

Draft project programme developed by Pat and shared prior to the meeting.

Confirmation that the steering group does not hold, nor control a budget for the Neighbourhood Plan. This is managed by SMPC.

8. Communications and key messages

Website content is being finalised and with a go live date to be confirmed. Hopeful this web address can be included in the upcoming community newsletter, to provide a link for the public to find more information.

Action: Nick to speak with website designer to confirm go live date.

9. Minor matters arising

None

Next meeting: Tuesday 19 July at 7:30 p.m location to be advised.