

Stratfield Mortimer Parish Council

Minutes of the Neighbourhood Plan Steering Group Meeting held on Tuesday 18 February 2025 19:30

Attendees

Joanne Emberson-Wines – Meeting Chair (JW); Graham Bridgman (GB); Neil Kiley (NK); Doug Overett (DO); Sallyann Taylor (ST – Minute Taker)

1. Apologies

Tennant Barber (TB); Nick Carter (NC), Bob Coe (BC); Amanda Marsden (AM)

2. Declarations of Interest

None.

3. Approval of Minutes of Last Meeting

The minutes of 21 January 2025 were agreed with no amendments.

4. NDP - Reserved Land

DO reported that we are still waiting on the planning application for the reserved land.

5. Neighbourhood plan

AECOM/Locality

BC provided a pre meeting update via email:

Policies

On 28 February we should receive the draft report for the policies for discussion at the 18 March meeting.

Action TB & BC

Design Codes

The Draft report is awaited.

Action TB & BC

Housing Needs Assessment (HNA)

Our comments from the last SG were sent to AECOM on 28 January but we haven't seen a final version yet.

Action: TB & BC

6. Steering Group Membership update

JW reported that Sabina Netherclift (SN) had stepped down due to work commitments. She also mentioned it would be good to have at least two councillors turn up regularly. GB said new councillors for the NPSG can be elected at the Annual Full Council meeting on 15 May. The chairman of planning would be an ideal candidate.

7. AOB

- JW and DO will present at the Annual Parish meeting on 28 April.
- JW to contact Leila Bassett at West Berks re the consultation process for the NP.
- ST to check timelines for new grant from Locality to get help with writing the policies.

Actions: ST; JW & DO

8. Close

Meeting ended 20:30

Next meeting 18.03.2025 at 19:30 at Methodist Church Hall, Mortimer